



Norti (seated fifth right) is seen with participants at the end of the course.

33 UMS staff attend course on meetings

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LABUAN: The professional development unit of the Registrar Department of Universiti Malaysia Sabah (UMS) Kota Kinabalu held a two-day course on how to handle meetings and write meeting agendas.

The two-day course from April

17 to 18 at Labuan International Campus (UMS-KAL) was conducted by UMS Kota Kinabalu Chancellery Department deputy registrar, Norti Sirin.

Some 33 staff of the campus from Grade 17 and above took part in the course, where the staff needed to know their task as

meeting secretariat committee and to ensure that meetings were held conveniently and professionally.

Members of the staff are expected to be able to conduct meetings professionally in the future and in compliant with the rules set up by UMS.